

Homeowner Pre-Move-In Checklist

We're just as excited as you are to welcome you home! To help ensure everything is perfect for move-in day, we've prepared a short list of important steps for you to complete before the estimated completion date. These items not only help us finalize your home's systems, but they also make sure your first day in your new home is seamless, stress-free, and full of excitement.

Homeowner Name(s): _____

Property Address: _____

Estimated Completion Date: Mid-June

Required Items

☐ **Internet Service Provider**

- Contact your preferred internet provider and schedule installation prior to move-in.
- Provide McNeil Company with the scheduled installation date for site coordination.
- Provide McNeil Company with network information (once available) so we can connect home systems such as the security, TV's, lighting control, appliances, etc.

☐ **Homeowner's Insurance**

- Secure homeowner's insurance coverage effective on or before your closing date.
 - If you don't currently have an agent, McNeil Company can share contact information for agents clients have used in the past.
- Provide proof of coverage to: Pat Kirby via kirby@mcneilcompany.com

☐ **Utility Accounts**

- Contact each utility provider to transfer service into your name. Complete the transfer approximately one week prior to the estimated completion date to ensure uninterrupted service.
 - Electric
 - Provider: _____
 - Current Account #: _____
 - Water / Sewer / Gas
 - Provider: _____
 - Current Account #: _____

☐ **TV's**

- If supplying your own, ensure they are delivered on-site prior to move-in for proper setup.

- ☐ **Trash / Recycling Cans**
 - Order trash and recycling cans from your local municipality or waste service provider.
 - *Linden Estates:* Wasteline - 402-444-5238
- ☐ **Security Monitoring Agreement**
 - Contact your security provider (if not already completed) to set up a monitoring agreement for your security and/or smoke detectors.
 - SEI – Paul Melingagio
 - 402-677-5828
 - pmelingagio@seisecurity.com
- ☐ **Change of Address**
 - Complete online or in person at your local USPS branch.
 - [USPS Change of Address Requirements](#)
 - [Official USPS Change-of-Address](#)

Additional Recommendations

- ☐ Update address with banks, credit cards, and online retailers.
- ☐ Schedule movers and coordinate delivery of furniture.
- ☐ Schedule window treatment installation (preferably no sooner than 1 week prior to estimated completion date).
- ☐ Consider enrolling in the local HOA (if applicable).